



Cyber-Safety & ICT Policy

The measures to ensure the safety of the Lambert School community are based on our core values. The computer network, Internet access facilities, computers and handheld devices bring great benefits to the teaching and learning programs at Lambert School. The ICT equipment is for educational purposes appropriate to the school environment.

The overall goal of Lambert School is to create and maintain a cyber-safety culture that is in keeping with our values and with legislative and professional obligations. The Use agreement includes information about the obligations of the parent, student and the school and the nature of possible consequences associated to breaches that undermine the safety of the school environment. Where a student is suspected of an electronic crime, either with a school device or a personal device, the device may be confiscated and handed over to the police.

While every reasonable effort is made by schools and department administrators to prevent student's exposure to inappropriate content it is not possible to completely eliminate this risk. This especially includes student devices that may not be connected to our network, and therefore we recommend the use of appropriate Internet filtering software at home.

Social Media Ban

The school supports the Australian Government's ban (implemented on the 10th December 2025) on social media sites for students under the age of sixteen. It is expected that parents will support this ban but it remains a parent decision. The sites can not and should not be accessed at school on any device.

Cyberbullying

Cyberbullying refers to any form of bullying that occurs digitally and will not be tolerated at Lambert School. Cyberbullying may include sending derogatory or hurtful messages and images to another person, online harassment, the sending of inappropriate, offensive, or unwelcome material. It may involve online embarrassment or the sharing of private information. Instances of cyberbullying will be met with behavioural management and be reported to the eSafety commissioner.

Use of devices

Lambert School provides all devices that a student may need to participate in their classes. Devices are not to be used for material that is not the purpose of the class, including social media and hurtful or inappropriate content. Use of student devices is only permitted under certain circumstances and follow the same content restrictions as school devices.

Generative AI

Unless explicitly stated otherwise by their teacher, students are not to use generative AI to complete assessment tasks.

Please contact the school if you have any concerns about your child's safety in using the internet and ICT equipment and devices.



Lambert School ICT Use agreement

To the Parent/Caregiver:

Please read this page carefully to ensure that you understand your responsibilities under this agreement. Return the signed Use Agreement to the school

I understand that Lambert School will:

- Enforce the cyber-safety requirements detailed in the Use Agreement and its cyber safety policy
- Do its best to enhance learning through the safe use of ICTs. This includes working in restricted access to inappropriate, illegal or harmful material on the internet or on school ICT equipment at school or school related activities
- Provide members of the school community with cyber-safety education designed to complement and support the use of ICT's
- Welcome enquiries at any time from parents/caregivers or students about cyber-safety issues

For the Student: My responsibilities include:

- Reading, or having an adult read this Use Agreement carefully
- Following the strategies and instructions whenever I use the school's ICTs
- Following the strategies whenever I use a privately owned ICT device on the school site or at any school related activity, regardless of the location
- Avoiding any involvement with materials or activities that could put my own safety, or the safety of the school or other members of the school community
- Taking care of the school ICTs and understand that if I have been involved in the damage, loss or theft of ICT equipment/devices, I and/or my family may have responsibility for the cost of repairs or replacement
- Keeping this document somewhere safe so that I can refer to it in the future
- Asking the teacher if I am unsure about anything in this agreement

LAMBERT SCHOOL ICT USE AGREEMENT

We have read and understood this ICT Use Agreement and we are aware of the school's initiative to maintain a cyber-safe learning environment.

Name of Student

Signature of student..... Date

For the Parent/caregiver: My responsibilities include:

- Reading this Use Agreement carefully and discussing it with my child so that we both have a clear understanding of our roles in maintaining a safe school environment
- Ensuring this Use Agreement is signed by my child and by me and returned to school • Encourage my child to follow the cyber-safe strategies and instructions
- Contacting the school if there is any aspect of this Use Agreement I would like to discuss

Name of parent/caregiver.....

Signature of parent/caregiver Date

Please note that this agreement will remain in force as long as your child is enrolled at the school. If it becomes necessary to add/amend any information or rule, you will be notified in writing.